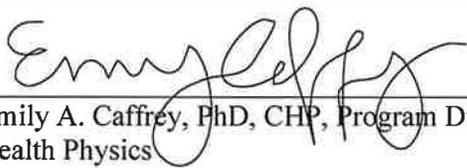


Clinical and Diagnostic Sciences MS in Health Physics Program

2022-2023 STUDENT HANDBOOK



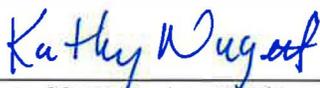
UAB SCHOOL OF HEALTH PROFESSIONS
CLINICAL AND DIAGNOSTIC SCIENCES
HEALTH PHYSICS
2022-2023 ACADEMIC HANDBOOK



Emily A. Caffrey, PhD, CHP, Program Director
Health Physics

June 6, 2022

Date



Kathy L. Nugent, PhD, Chair
Clinical and Diagnostic Sciences

6/30/2022

Date



Andrew Butler, PhD, FAPTA
Dean, School of Health Professions

8/15/2022

Date

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INTRODUCTION

DEAN'S WELCOME MESSAGE

Welcome to the University of Alabama at Birmingham School of Health Professions! We are pleased you chose to join one of our many excellent programs, which in combination have established us as a national leader in health professions education.

We are home to one of the largest health professions schools in the nation with more than 30 programs at the certificate, baccalaureate, master's, and doctoral levels, with more than 2,000 undergraduate and graduate students enrolled.

Moving into a post-COVID environment is a new start for everyone in health care, and you are in the best place to begin your personal journey toward joining this dynamic field. We are all committed to providing you a world-class education, and to support your pursuit of knowledge and your strong desire to serve others as a healthcare professional.

The pandemic has challenged all of us in many ways, and your entry into one of our professional programs demonstrates one of the most precious personal qualities one can have: resilience. That resilience has brought you here today and will continue to serve you well during your journey at UAB.

We recognize that healthcare needs - even outside of a pandemic - are constantly changing. That is why we continue to add innovative programs to our academic portfolio, and to enhance and revitalize ongoing programs. We also offer graduate programs you will only find in Alabama at UAB, such as Genetic Counseling, Nuclear Medicine and Molecular Imaging, Low Vision Rehabilitation, Health Physics, Healthcare Quality and Safety, doctoral-level Rehabilitation Science, and Biomedical and Health Sciences.

Our degrees and programs are fully accredited by their respective professional organizations. This means you will be eligible for licensure, national certification or registrations and enjoy being in high demand within the job market. Our first-time student exam pass rate on many credentialing exams is an astounding 98 percent or higher.

Graduating from the School of Health Professions means you will acquire an esteemed degree, have a host of job opportunities in healthcare – an industry that continues to grow rapidly – and be well prepared to make a difference in your community. We look forward to maintaining our relationship with you when you join our alumni community.

Our alumni give advice to current students that is worth repeating: “learn your craft, be a better professional for your patients, be open minded to future possibilities, and remember to have a healthy work/ life balance”.

I look forward to seeing you grow in your respective fields and watching you become the leader we know you can be.



Andrew J. Butler, PhD, FAPTA

OVERVIEW OF THE SCHOOL OF HEALTH PROFESSIONS

A leader in federally funded research, the UAB School of Health Professions (SHP), is one of the largest academic institutions of its type in the United States and currently boasts several nationally ranked programs. What began in the 1950's as a collection of training programs in various para-professional disciplines has grown into an internationally recognized center of academic excellence.

The SHP initially took shape in 1969 as UAB gained autonomy within the University of Alabama System. Originally christened the School of Community and Allied Health Resources (SCAHR), the school incorporated the School of Health Services Administration and the Division of Allied Health Sciences from the College of General Studies with parts of the Department of Public Health and Epidemiology from the medical school. An innovative facility designed to meet the growing needs of the health care industry, the SCAHR was divided into four academic divisions that functioned like regular academic departments: Health Services Administration, Public Health and Environment, Allied Health Sciences, and the Regional Technical Institute for Health Occupations.

Throughout the 1970's and 80's the school's offerings were amended to reflect the changing health care industry. As a result of the changes, SCAHR became the School of Public and Allied Health (SPAHE). Next it became the School of Community and Allied Health (SCAH) and later the School of Health Related Professions (SHRP). During this time, the school added several new areas of study including a nationally ranked program in Nutrition Sciences. Through the leadership and guidance of early visionaries, the school experienced unparalleled success, which continues to date.

Today, the School of Health Professions is comprised of more than 30 programs – at the certificate, baccalaureate, master's, and doctoral levels – across five academic departments: Clinical and Diagnostic Sciences, Health Services Administration, Nutrition Sciences, Occupational Therapy, and Physical Therapy. The school is housed in three buildings, the Susan Mott Webb Nutrition Sciences Building, the Learning Resource Center Building, and the School of Health Professions Building (SHPB).

With more than 2,200 faculty, staff, and students, SHP is one of six schools comprising the world-renowned UAB Academic Health Center. Students have access to vast academic resources, state-of-the-art facilities, and progressive research.

SHP is proud of many accomplishments including:

- U.S. News & World Report ranks SHP programs in the nation's top 25
- Research funding is over \$14 million and growing
- The school is at the top of the list in research funding from the National Institutes of Health for schools of its type and has been either first or second in funding received since 1969

Under the current leadership of Dean Andrew Butler, the school has never been stronger, or better positioned as a national leader in health professions education.

SCHOOL OF HEALTH PROFESSIONS CONTACT INFORMATION

In addition to your program director and program faculty, the following individuals may be able to provide assistance with questions and issues related to your school and program activities.

Kristin Chapleau, Director of Student Services and Advising

205-996-4721; kjohnsto@uab.edu

Jennifer Christy, Assistant Dean for Faculty Affairs

205-934-5903; jbraswel@uab.edu

Mary Foster, Dean's Executive Assistant

205-934-5149; fostermg@uab.edu

Samantha Giordano-Mooga, PhD, Director of Undergraduate Honors Program

205-996-1399; sgiordan@uab.edu

Donna Slovensky, PhD, Senior Associate Dean for Academic and Faculty Affairs

205-934-1679; donnaslo@uab.edu

Kevin Storr, Director of Communications

205-934-4159; storr@uab.edu

Lee Test, Director of Academic and Faculty Operations

205-975-8034; ltest@uab.edu

Marci Willis, Director, Learning Resource Center

205-934-9472; mbattles@uab.edu

SECTION 1 – SCHOOL AND UNIVERSITY INFORMATION

ACADEMIC CALENDAR

All dates related to registration, payments of tuition and fees drop/add dates, other administrative requirements, and official school holidays are recorded on the UAB Academic Calendar available at www.uab.edu/academiccalendar.

ACADEMIC INTEGRITY CODE

The University established a new Academic Integrity Code effective August 23, 2021. This Code, which applies to undergraduate, graduate, and professional students as well as all academic activities, defines academic misconduct and outlines procedures for breaches of the code. Policies are established for resolution of charges of academic misconduct, and these processes are managed by the Academic Integrity Coordinator (AIC). In the School of Health Profession, the AIC is the Senior Associate Dean for Academic and Faculty Affairs, the office is located in SHPB 660. The full text of the Academic Integrity Code is available at: <https://www.uab.edu/one-stop/policies/academic-integrity-code>

ADVISING

Undergraduate student advising is provided through the Student Services and Advising unit, which is housed in the SHPB 230 suite of offices, near the elevators on the 2nd floor. Walk-ins are accepted, but appointments are preferred. Contact information for individual advisers is listed below.

Kristin Chapleau, Director of Student Services and Advising - 205-996-4721; kjohnsto@uab.edu

Anrika Steen, Academic Advisor II –996-1689; anrikam@uab.edu

Eileen Hatfield, Academic Advisor II - 205-934-4185; mehatfie@uab.edu

Chris Smith, Academic Advisor II – 205-934-5974; cjsmith1@uab.edu

Adam Pinson, Academic Advisor II – 205-975-4194; apinson@uab.edu

Graduate student advising is provided through the SHP graduate programs.

AMBASSADORS

Ambassadors help to spread awareness of the School of Health Professions and its multifaceted undergraduate and graduate programs, serving as liaisons between the department and university wide student organizations, serve as a student voice in school and university committees, and with the timely goal of creating a sense of community for all SHP students. The SHP Ambassadors help to support the programs within the school that will impact recruitment and retention initiatives.

ASKIT

AskIT is the technology help desk for faculty, staff, and students. They provide free support via telephone, email, or in-person. You will be asked to supply your BlazerID when you request assistance.

Phone: (205) 996-5555 Email: askit@uab.edu Website: https://uabprod.service-now.com/service_portal

ATTENDANCE

Class attendance is expected in all SHP programs. Specific class, laboratory or clinical site attendance requirements may be more stringent than university guidelines. Refer to the program requirements in this handbook and in course syllabi for policies. The UAB policy for undergraduates follows.

The University of Alabama at Birmingham recognizes that the academic success of individual students is related to their class attendance and participation. Each course instructor is responsible for establishing policies concerning class attendance and make-up opportunities. Any such policies, including points for attendance and/or participation, penalties for absences, limits on excused absences, total allowable absences, etc., must be specified in the course syllabus provided to students at the beginning of the course term. Such policies are subject to departmental oversight and may not, by their specific prescriptions, negate or circumvent the accommodations provided below for excused absences.

The University regards certain absences as excused and, in those instances, requires that instructors provide an accommodation for the student who misses assignments, presentations, examinations, or other academic work of a substantive nature by virtue of these excused absences. Examples include the following:

Absences due to jury or military duty provided that official documentation have been provided to the instructor in a timely manner in advance.

Absences of students registered with Disabilities Services for disabilities eligible for "a reasonable number of disability-related absences" provided students give their instructors notice of a disability-related absence in advance or as soon as possible.

Absences due to participation in university-sponsored activities when the student is representing the university in an official capacity and as a critical participant, provided that the procedures below have been followed:

Before the end of the add/drop period, students must provide their instructor a schedule of anticipated excused absences in or with a letter explaining the nature of the expected absences from the director of the unit or department sponsoring the activity.

If a change in the schedule occurs, students are responsible for providing their instructors with advance written notification from the sponsoring unit or department.

Absences due to other extenuating circumstances that instructors deem excused. Such classification is at the discretion of the instructor and is predicated upon consistent treatment of all students. In these instances, instructors must devise a system for reasonable accommodation including, for example,

policies allowing for dropped exams/quizzes, make-up exams, rescheduling of student classroom presentations or early or later submission of written assignments.

AWARDS AND HONOR SOCIETIES

All students in the School of Health Professions are eligible for consideration for the following awards or society memberships.

- Alfred W. Sangster Award for Outstanding International Student – This award is presented annually to an international student in recognition of his or her academic and non-academic achievements.
- Alpha Eta Society – The UAB Chapter of this Society recognizes students registered in the final term of a baccalaureate or graduate health professions program. Inductees must have a cumulative grade point average of 3.0 (4.0 = A) and be in the upper 10% of their program. Nominations are made by program directors in spring and summer terms.
- Cecile Clardy Satterfield Award for Humanism in Health Care – This award is made annually to recognize one outstanding student for humanitarianism, professionalism, and commitment to health care. Nominations are coordinated by program directors, but may also be made by faculty, students, patients, or preceptors.
- Charles Brooks Award for Creativity – This award is made annually in recognition of creative accomplishments such as written publications or artistic contributions which complemented the student's academic activities. Nominations are made by program directors.
- Dean's Leadership and Service Award – Presented to a maximum of three outstanding SHP students annually, this award recognizes leadership to the School, UAB, and the community. Nominations are made by program directors or faculty.
- Phi Kappa Phi – This is the oldest, and most selective, all-discipline honor society in the nation. Membership is by invitation to the top 7.5% of junior students and the top 10% of seniors and graduate students. Nominations are made by program directors.

Please refer to the program section of this handbook for awards and honors available to students in individual programs.

BACKGROUND CHECK

Students in SHP programs are required by policy, to undergo a background check using the school's approved vendor, CastleBranch <https://discover.castlebranch.com/>, at the time of program admission, and again, prior to placement in a fieldwork I rotation. In addition, some sites are requiring the social media background check. This package code is different than the initial package code given. Instructions for requesting the background check and appropriate consent forms are provided to students by their programs. Please refer to the policy section of this handbook for the policy statement.

BLAZERID / BLAZERNET / EMAIL

BLAZERID: All students receive a unique identifier, the BlazerID, established at: www.uab.edu/blazeridYour BlazerID is required for accessing BlazerNET and other campus resources. To activate one's BlazerID, select "Activate Accounts."

BlazerNET is the official portal of the UAB information network and is accessible from any Internet-accessible computer, on- or off-campus. Access BlazerNET from UAB home page www.uab.edu then choose UAB Quicklinks.

Email: uab.edu Monitor your email regularly. Your UAB email is the official communication medium for courses, news, information, and announcements. UAB student email is provided through Microsoft Office 365, a cloud-based system. Students have 50 GB of email space and 25 GB of free file 1 TB storage.

BLAZER EXPRESS

The UAB Blazer Express Transit System provides transportation throughout the UAB campus. With a valid UAB ID badge, students can enjoy fare-free bus transportation. All buses are ADA-accessible and can seat approximately 35 riders. For an updated schedule, route maps, and hours of operation please go to www.uab.edu/blazerexpress/.

BOOKSTORE

There is one bookstore located on the UAB campus, offering a wide variety of products and services to students, including online purchasing and shipping. The bookstore stock UAB memorabilia and college wear in addition to all required textbooks and course material.

UAB Barnes and Noble Bookstore

Location: 1400 University Blvd, Hill Student Center, 35233

Hours: M – F 7:30 a.m. – 6:00 pm.; Sat Closed; Sun Closed

Telephone: (205) 996-2665 Website: <https://uab.bncollege.com/shop/uab/home>

CAMPUS ONECARD

The UAB OneCard is the official university identification card. It is used for personal identification, for entry to campus events and the recreation center, for library checkout, and other UAB services. It also serves as a declining balance card for the UAB meal plans and for Blazer Bucks accounts. Additional information is available at www.uab.edu/onecard.

CAMPUS MAP

UAB's campus map can be found at the following: www.uab.edu/map/

CANVAS LEARNING MANAGEMENT SYSTEM

The Canvas Learning Management System is the platform used for managing instructional materials online. Canvas course sites are accessed through BlazerNET or at www.uab.edu/elearning/canvas. Students should monitor their course sites routinely for communication from faculty and manage course assignments.

CATALOG

<http://catalog.uab.edu/student-handbook/>

COUNSELING SERVICES

The Counseling and Wellness Center offers no cost, confidential counseling for UAB students related to physical, emotional, social, intellectual, or spiritual concerns. The Center is located in Student Health Services at 1714 9th Ave. South. For more information, call 205-934-5816 or <https://www.uab.edu/students/counseling/>

COVID-19 PRECAUTIONS

The COVID-19 pandemic necessitated many changes in our academic and administrative operating practices. While we anticipate a return to regular operations in fall term 2021, we remind students that certain precautions are still recommended. These recommendations include:

- **Masking – masking is required in all UAB clinical spaces. (Please check [UAB United](#) for current recommendations)**
- If you are not vaccinated, we highly encourage you to obtain the COVID vaccine – students may receive the vaccine at no cost through Student Health Services, at walk-up clinics, or through UAB Medicine. Scheduling information is available at <https://www.uab.edu/uabunited/covid-19-vaccine>
- If you are vaccinated, please upload an image of your vaccination card through the Student Health Patient Portal at https://studentwellness.uab.edu/login_directory.aspx.
- Students who experience COVID symptoms should not come on campus or clinical sites and should contact Student Health immediately for further instruction.
- Maintain hand hygiene with frequent handwashing and disinfectant solutions.
- Clean your work areas with disinfectant solution regularly.
- Eat only in designated spaces. Student may consume water in classrooms but should comply with any restrictions on food and other beverages that may be in place.

Official information about COVID-19 and University guidelines is available at:

<https://www.uab.edu/uabunited/>

DIVERSITY, EQUITY, AND INCLUSION (DEI)

The mission of DEI is to "... champion equity and inclusion and, in particular, to advocate for inclusive excellence and equity so that UAB students, faculty, staff, community partners and friends can flourish and excel." Inspired by "... what we value, what we learn from research and what we teach and share with the world." DEI's goal is "... to inspire our people to take a courageous step to inspire equity and inclusive excellence throughout our state, nation and world, every day." Dr. Paulette Patterson Dilworth is the Vice President responsible for the activities of this office. Information: [UAB Office of the Vice President of Diversity, Equity, and Inclusion](#)

[SHP Diversity, Equity, and Inclusion Site](#)

DISABILITY SUPPORT SERVICES (DSS)

"DSS provides an accessible university experience through collaboration with UAB partners. These partnerships create a campus where individuals with disabilities have equal access to programs, activities, and opportunities by identifying and removing barriers, providing individualized services, and facilitating accommodations."

"DSS serves as the university-appointed office charged with providing institution-wide advisement, consultation, and training on disability-related topics which include legal and regulatory compliance, universal design, and disability scholarship."

To apply for accommodations, contact DSS. **Note:** *You must have your Blazer ID and password.*

Telephone: (205) 934-4205 or (205) 934-4248 (TDD) Fax: (205) 934-8170
Email: dss@uab.edu Website: www.uab.edu/students/disability/

DRUG SCREENING

By policy, SHP students in programs requiring fieldwork/internship placement are required to undergo a routine drug screen using the school's approved vendor, CastleBranch, www.castlebranch.com, at the time of program admission and again prior to placement in a fieldwork placement.. Instructions for requesting the drug screen and appropriate consent forms will be provided to students by their programs. Please refer to the policy section of this handbook for the school and university policy statements. If you have questions, please contact (205) 996-1278. For more information visit: [Students - School of Health Professions | UAB](#)

EMERGENCIES

Report suspicious or threatening activity to the UAB Police Department immediately. Law officers are available 24 hours, seven days a week. Also, more than 300 emergency blue light telephones connected directly to the police dispatch are located throughout campus.

UAB Police: Dial 911 *from a campus phone* or call: 934-3535; 934-HELP (4357); or 934-4434

Emergencies affecting campus are communicated via the following:

Weather & Emergency Hotline: (205) 934-2165 •University home web page: www.uab.edu

- Webpage: www.uab.edu/emergency
- Twitter@UABALERT: www.twitter.com/uabalert
- Cell phone messages and SMS text – register for B-ALERT notices via <https://idm.uab.edu/ens/b-alert>
- Announcements on BlazerNET
- facebook.com/UABALERT

FERPA TRAINING

The Family Educational Rights and Privacy Act (FERPA) of 1974 provides protection for all educational records related to students enrolled in an educational program. Information about your rights and protection of your records is available at the following sites:

<https://sa.uab.edu/enrollmentservices/ferpa/>; If you have questions or concerns about FERPA issues, you may email FERPA@uab.edu. All SHP students are required to complete [FERPA Training](#).

FINANCIAL AID

The Office of Financial Aid is located at 1700 University Blvd., Lister Hill Library, Room G20. Hours of Operation are from 8:00 am to 5:00 pm Monday thru Friday. Phone: (205) 934-8223; Fax: (205) 975-6168. Additional information can be located on the website www.uab.edu/students/paying-for-UAB.

FOOD SERVICES

Dining facilities available on campus closest to the SHP buildings include the Commons on the Green – located on the Campus Green, south of 9th Avenue and the Campus Recreation Center. Additional information about meal plans and campus dining facilities is available at www.uab.edu/dining.

GRADUATE SCHOOL

The UAB Graduate School offers doctoral programs, post-master's specialist programs, and master's level programs. Graduate programs in SHP are coordinated through the Graduate School and students must adhere to the Graduate School policies and procedures. Graduate School information for current students is available at www.uab.edu/graduate/. Policies and Procedures for the Graduate School can be located in the Graduate School Catalog [2022-2023 Catalog of Graduate Programs < Catalog | The University of Alabama at Birmingham \(uab.edu\)](#).

GRADUATION

All students must complete an application for degree six months prior to graduating and not later than the deadline in the academic calendar. <https://www.uab.edu/commencement/faqs> The University holds commencement every semester. Check the commencement website for the most current information: <https://www.uab.edu/commencement/>

MEDICAL CLEARANCE

SHP students in programs that are on campus (not fully online), are required to receive medical clearance at the time of program admission. UAB Student Health Services utilizes a secure web-based process for the storage of required documents accessed through BlazerNET. More information is

available at the Student Health Services website: www.uab.edu/students/health/medical-clearance/immunizations.

IMMUNIZATION POLICY

To provide a safe and healthy environment for all students, faculty and staff at the University of Alabama at Birmingham (UAB), first-time entering students, international students and scholars, and students in clinical & non-clinical programs, provide proof of immunization against certain diseases: <https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=322>

INSURANCE WAIVERS

To ensure that all students have adequate health care coverage, including ongoing primary and specialty care, the University of Alabama at Birmingham (UAB) requires all students to have major medical health insurance. Students can provide proof of their own private coverage or be enrolled in the Student Health Insurance Plan. The plan is a 1-year commercial policy provided by United HealthCare and is re-negotiated annually. This policy is a comprehensive health insurance policy at an affordable cost that is specifically designed to meet the needs of UAB Students. If you are required to have insurance but have sufficient coverage on another plan and wish to opt out of the Student Health Insurance Plan, you are required to submit a waiver to Student Health Services at the beginning of every semester. More information including submitting a waiver can be found at this website: <https://www.uab.edu/students/health/insurance-waivers/waivers>

HIPAA TRAINING

The Health Insurance Portability and Accountability Act includes significant requirements for protecting individual privacy of health information. All students in the School of Health Professions must complete an online tutorial and be tested on HIPAA regulations at the time of program admission. A BlazerID is required to access the training site, located at www.uab.edu/learningsystem. Compliance with the training requirement is monitored monthly.

INSTITUTIONAL REVIEW BOARD FOR HUMAN USE (IRB)

Student researchers must comply with all requirements for protection of human subjects. Detailed information is available on the IRB website www.uab.edu/irb.

INTELLECTUAL PROPERTY

Intellectual property refers to an asset that originated conceptually, such as literary and artistic works, inventions, or other creative works. These assets should be protected and used only as the creator intends. Training materials defining inventor status, patent criteria, and other intellectual property issues is available at www.uab.edu/research/administration/offices/OSP/Pages/Training.aspx.

LACTATION CENTERS

Through the work of the UAB Commission on the Status of Women, the University has provided several lactation centers for students, faculty, and staff across the campus. Locations of the centers are available at <https://www.uabmedicine.org/-/lactation-consultants-help-moms-navigate-breastfeeding-journey>. The School of Health Professions' lactation room is in the Susan Mott Webb Nutrition Sciences Building at 1675 University Boulevard, room 219A. Female students enrolled in the School of Health Professions have access to the room via their student ID/OneCard. If you cannot access the room, contact the building administrator, Julia Tolbert-Jackson at (205) 934-4133.

LIBRARIES AND LEARNING RESOURCE CENTER

UAB's libraries house excellent collections of books, periodicals, microforms, and other media. Have online remote access to catalogs and online collections. Computers are available for student use during regular hours of operation. <https://library.uab.edu/locations>

SHP Learning Resource Center (LRC)

The School of Health Professions Learning Resource Center (LRC) provides a unique set of enterprise solutions that promote an exciting, intriguing, and innovative learning environment. It provides a state-of-the-art media studio; audio/visual support; and information technology management of public, classroom and testing labs.

Located: 1714 9th Avenue S. Phone: (205) 934-5146 Email: shplrc@uab.edu

Lister Hill Library of the Health Sciences

This is the largest biomedical library in Alabama, and one of the largest in the south. Located across the crosswalk from the School, the LHL has extension libraries in University Hospital and The Kirklin Clinic. Dedicated librarians hold "office hours" in the Learning Resource Center weekly.

Location: 1700 University Boulevard Website:

<https://library.uab.edu/locations/lister-hill>

Phone: (205) 975-4821

Mervyn H. Sterne Library

A collection of more than one million items supporting teaching and research in the arts and humanities, business, education, engineering, natural sciences and mathematics, and social and behavioral sciences.

Location: 913 13th Street South

Website: <https://library.uab.edu/locations/sterne>

Phone: (205) 934-6364 (Reference) (205) 934-4338 (User Services)

NON-ACADEMIC MISCONDUCT POLICY

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=305>

ONE STOP STUDENT SERVICES

If you have questions or need assistance with an academic or administrative process, the UAB One Stop is where to go! Advisers will help you solve your problem or do the legwork for you if another UAB resource is needed. One Stop located in the Hill Student Center, 1400 University Blvd. You may contact the One Stop office by phone or email at (205) 934-4300; 855-UAB-1STP; (855) 822-1787; onestop@uab.edu. Additional information is available at www.uab.edu/onestop.

PARKING

Student vehicles must be registered with UAB Parking and Transportation Services, located at 608 8th Street South. The office is open Monday – Friday from 7:30 a.m. – 5:00 p.m. Parking is allocated on a first-come, first-served basis. Parking fees are established by location, payable by semester or year, and are billed to the student’s account. Additional information is available at www.uab.edu/parking.

PATIENT CARE PARTNERSHIP

Students in health professions programs learn general information about the health care industry as well as knowledge and skills specific to their chosen profession. The American Hospital Association (AHA) (www.aha.org) is an excellent resource for industry information. One role fulfilled by the AHA is that of patient advocate. The Patient Care Partnership brochure (link below) outlines rights and responsibilities of patients during hospital stays.

www.aha.org/aha/issues/Communicating-With-Patients/pt-care-partnership.html.

PLAGIARISM AND TURNITIN

Plagiarism is academic misconduct that will result in a grade of zero and may result in dismissal from the School of Health Professions and UAB (see Academic and Integrity Policy). All papers submitted for grading in any SHP program may be reviewed using the online plagiarism monitoring software. Please note that all documents submitted to Turnitin.com are added to their database of papers that is used to screen future assignments for plagiarism.

RECREATION CENTER

The campus Recreation Center, located at 1501 University Blvd, Birmingham, AL 35294, is open to faculty, staff, students, and their families. A valid student identification card or membership card is required for access. Facilities include basketball courts, racquetball courts, weight rooms, swimming pools, exercise rooms, and indoor track. Check the website for information about hours and services at www.uab.edu/campusrecreation.

SCHOOL OF HEALTH PROFESSIONS SCHOLARSHIPS:

The SHP has several scholarship opportunities for students enrolled in SHP programs. The Scholarship Committee, comprised of faculty and administrators, review, and select awardees.

Scholarships available to students in any SHP program are the following:

Carol E. Medders Endowed Scholarship – Funding for students enrolled in a graduate program in the School of Health Professions. Awards are based on academic achievement and unmet financial need.

Ethel M. and Jessie D. Smith Endowed Nursing and Allied Health Scholarship – Funding for students enrolled in SHP programs with GPA 3.0 or above and unmet financial need. Student must be a resident of the state of Alabama at the time of enrollment.

Lettie Pate Whitehead Foundation Scholarship – Funding for female students from selected states (AL, FL, GA, LA, MS, NC, SC, TN) enrolled in SHP programs. Award amounts are variable and are based on unmet financial need.

National Alumni Society Dean's Scholarship – Funding from the UAB National Alumni Society for two scholarships per year, one to a graduate student and one to an undergraduate student.

Sandra Dunning Huechtker Endowed Memorial Award – Funding for students enrolled in SHP program with GPA 3.0 or above and unmet financial need.

SHP Dean's Scholarship – Funding to recruit or retain outstanding students. Awards are based on academic achievement, and unmet financial need.

You may visit the UAB School of Health Profession Scholarship page to learn more

<https://www.uab.edu/shp/home/about-us/shp-scholarships>. Application announcements are made by the Office of Academic and Faculty Affairs. Many programs in SHP also have scholarships available to currently enrolled students in those programs. Please see the program section of this handbook for that information.

SOCIAL MEDIA

Social media can serve as useful communication tools. However, health professions students should use the forums judiciously. The school's official sites are the following:

- Twitter: https://twitter.com/uab_shp?lang=en
- Facebook: www.facebook.com/UABSHP
- YouTube: www.youtube.com/uabshp
- Vimeo: <http://vimeo.com/uabshp>
- LinkedIn: [UAB SHP LinkedIn](http://www.linkedin.com/company/uabshp)
- Website: www.uab.edu/shp

The School's Academic Affairs Committee published the following guidelines:

The Academic Affairs Committee proposes the following for social networking vehicles. Online communities like provide opportunities to share and explore interests that enrich the higher education learning experience. However, use them with discretion. UAB social media users are expected to act with honesty, integrity, and respect for others.

Professional Use - Only UAB employees authorized by their departments may use social networking Web sites to conduct University business. The authorized employee/position will serve as the point of contact for the web site. In keeping with University policy¹, the authorized employee may post on a social network profile: the University's name, school, department, and/or unit information, a University email address or University telephone number for contact purposes, or post official department information, resources, calendars, and events. The employee should use care that any personal opinions or opposition to the University either by direct statement or perception is not published.

General Use - The following guidelines are strongly suggested:

1. Use networking sites legally and appropriately. Consider your personal obligation as a citizen of the university. Use proper conduct in your posts regarding the university and your colleagues/fellow students.
2. Consider the use of a student, staff, or faculty member to monitor any departmental social pages. All parties need to understand the guidelines presented.
3. Remember, you cannot ensure who does and does not have access to your information. Any text or photo placed online is available to anyone in the world – even if you limit access to your site.
4. Information that you post online may continue to stay on the World Wide Web even after you erase or delete that information from your profiles or blog. Do not post anything that could reflect negatively on you, your family, your friends, and the university.
5. Do not post any confidential or sensitive information online.
6. By agreeing to the terms of use, online communities have your permission to republish your content worldwide and share information with advertisers, third parties, law enforcement, and others.
7. You are legally responsible for your posts on the social networking sites. Be discreet, respectful, and as accurate/factual as you can be in any comments or content you posted online.
8. Potential employers, admissions officers, and scholarship committees often search social networking sites to screen candidates. Your profile will be a part of how others know you.

STUDENT ADVOCACY, RIGHTS AND CONDUCT (SARC)

Student Advocacy, Rights and Conduct (SARC) is responsible for upholding the integrity and purpose of the university through the fair and consistent application of policies and procedures to students' behavior to ensure a community that respects the dignity and right of all persons to reach their highest potential. SARC delivers programs and services in order to promote student safety and success, the pursuit of knowledge, respect for self and others, global citizenship, personal accountability and integrity, and ethical development. More about SARC can be found here: [Student Advocacy, Rights & Conduct - Student Affairs - News | UAB](#) The UAB student conduct code may be accessed online: [Student Conduct Code \(uab.edu\)](#).

STUDENT HEALTH SERVICES

The University provides prevention, counseling, and treatment services to students through Student Health Services located at 1714 9th Avenue South. The clinic is open from 8:00 a.m. – 5:00 p.m. Monday

– Thursday; 9:00 a.m. – 5:00 p.m. Friday Detailed information about services and operating practices is located on the SHS website at www.uab.edu/studenthealth. Appointments may be scheduled by calling 205-934-3580.

TUITION AND FEES

Tuition and fees for the University are published annually under the “Current Students” tab of the UAB website. They may be paid through BlazerNET. SHP programs have specific fees attached to programs, courses, and/ or laboratories. See the school fees at <https://www.uab.edu/students/paying-for-college/detailed-tuition-and-fees>

Payment deadlines for each semester are published on the official academic calendar and on the UAB website at www.uab.edu/whentopay/. Please note that failure to meet payment deadlines can result in being administratively withdrawn from courses.

WEATHER

Severe weather situations that may affect the safety of students, faculty, and staff are communicated through the same channels as other emergencies. Severe weather precautions are published at www.uab.edu/emergency/preparedness. Other information sources include:

<ul style="list-style-type: none">• Webpage: www.uab.edu/emergency	<ul style="list-style-type: none">• B-ALERT system: www.uab.edu/balert
<ul style="list-style-type: none">• Hotline: (205)- 934-2165	<ul style="list-style-type: none">• WBHM Radio (90.3 FM)

WITHDRAWAL FROM COURSE / PROGRAM

Withdrawal from a course or from your program is an official process and should be discussed with your academic advisor and / or program director. Most programs in the School are full-time and the curricula specifically sequenced. Withdrawal from a course may risk your wait time to register for the class again. You might have to wait for a full year before resuming enrollment in the program. Withdrawals are made through the UAB registration system via the Student Resources tab in BlazerNET. Notice of program withdrawal should be given in writing to the program director. Please refer to the following link for additional information on withdrawal guidelines: <https://www.uab.edu/students/one-stop/classes/add-drop-and-withdrawal-policy>

SECTION 2 – SHP AND UAB POLICIES

SCHOOL OF HEALTH PROFESSIONS POLICIES

BACKGROUND CHECK AND DRUG SCREEN

POLICY

With the exceptions noted below, students admitted to clinical and non-clinical programs in the School of Health Professions (SHP) will complete a routine drug screening and criminal background check using the approved vendor ([Castlebranch](#)). These screenings should be completed prior to the end of the first term of enrollment. A second routine drug screening and criminal background check using the approved school vendor, or a vendor required by the assigned clinical facility, will be completed prior to placement in assigned fieldwork. Any required additional screenings, and/or those specified by waived programs, will be at the discretion of the program.

Students enrolled in SHP undergraduate programs requiring an internship or other site placement as a component of degree requirements will complete a learning module in the campus learning management system by the end of the first semester of enrollment. They will submit the results of a drug screening and criminal background check from an approved vendor, prior to the end of the semester, immediately preceding the semester for which the internship or site placement occurs.

- School-negotiated fees for these screenings will be the responsibility of the student.
- Students who have completed the screenings as a condition of enrollment in a previous SHP program, are waived from the requisite unless the current program of enrollment also includes an internship or fieldwork placement component for degree completion.
- Drug screening and background check results performed by an approved vendor, within the most recent twelve months, may fulfill the SHP requirement
- The rules and regulations governing individual fieldwork placement sites may include additional provisions and/or more stringent guidelines which supersede this policy. Fees for these screenings are the responsibility of the student.
- Should you fail the drug screening, or your background check contains issues that may prevent you from receiving or sitting for licensure, a representative from the Office of the Senior Associate Dean for Academic and Faculty Affairs will contact you. Depending upon the outcome, you may be dismissed from the program. See your program's guidelines regarding specific consequences.

Programs requiring a background check and drug screening by the end of the first semester of enrollment and again, prior to fieldwork placement (if applicable in the program requirements) are the following:

Administration Health Services, PhD

Biomedical Sciences to Biotechnology Fast Track

Biomedical Sciences to Clinical Laboratory Science Fast Track
 Biomedical Sciences to Health Physics Fast Track
 Biomedical and Health Sciences, MS
 Biotechnology, MS
 Clinical Laboratory Science, MS
 Dietitian Education Program, Graduate Certificate
 Genetic Counseling, MS
 Health Administration (Residential), MSHA
 Health Care Management to Occupational Therapy Doctorate Fast Track
 Health Physics, MS
 Nuclear Medicine & Molecular Imaging Technology, MS
 Nutrition Sciences, MS

- Dietetic Internship Clinical Track
- Dietitian Education Program
- Prior Learning Clinical Track
- Research Track

 Nutrition Sciences, PhD
 Occupational Therapy Doctorate – (entry level)
 Physical Therapy, DPT
 Physician Assistant Studies, MSPAS
 Rehabilitation Science, PhD

Programs requiring the background check and drug screening learning module during the first semester of enrollment, a criminal background check and drug screening by the end of the semester immediately preceding fieldwork placement or internship (if applicable) are the following:

Health Care Management, BS
 Biomedical Sciences, BS
 Biobehavioral Nutrition and Wellness, BS

*Programs waived from the Background Check and Drug Screening requirement are the following:

Applied Mixed Methods Research, Graduate Certificate
 Biotechnology Regulatory Affairs, Graduate Certificate
 Clinical Informatics, Graduate Certificate
 Health Administration (International and Executive tracks), MSHA
 Health Informatics, MSHI
 Healthcare Finance Management, Graduate Certificate
 Healthcare Leadership, DSc
 HealthCare Leadership, Graduate Certificate
 Healthcare Quality and Safety, MS

HealthCare Quality and Safety, Graduate Certificate
Health Service Research, MS
Healthcare Simulation, MS
Nutrition for Community Health, Graduate Certificate
Nutrition Sciences, MS
 – Clinical Track-Prior Learning
 – Lifestyle Management and Disease Prevention Track
Low Vision Rehabilitation, Graduate Certificate
Occupational Therapy Doctorate (Post Professional)
Physical Therapy Residencies (Neurologic, Orthopedic)

Attachments:

- Procedure for Criminal Background Check and Drug Screening
- Student Instructions
- Consent to Drug Testing and Release of Drug Test Results
- Consent to Criminal Background Check and Release of Results
-

* Students enrolled in exempt programs who participate in a course(s) incorporating community, corporate or other high impact, out-of-classroom activities such as service learning, capstone projects or other hands-on learning experiences, may be required by placement sites to submit background check and drug screening results. Students are responsible for the fees associated with such screening

Attachment 1: Procedure for Criminal Background Check and Drug Screening

1. Program directors (or designees) provide all accepted students with instructions for completing a background check and drug screening.
2. Students request the specified package on the approved SHP vendor website and pay the required fees.
3. Assigned designee(s) in the SHP Office for Academic and Faculty Affairs review and provide compliance reports for programs.
4. In the event a report reveals information which may prevent a student from being placed in a fieldwork rotation or potentially makes them ineligible for professional certification or licensure, the SHP Office of Academic and Faculty Affairs works in conjunction with the program director to notify the student. If such information exists, the student must acknowledge in writing their decision to continue in the program's didactic phase with the understanding that a degree cannot be awarded without completion of required fieldwork placement.
5. Prior to fieldwork placement, program directors (or designees) will provide students with instructions to complete a repeat background check and drug screening. In addition, some sites require a social media background check. The package code for this is different than the initial drug screen and background package code. If a vendor is specified by the placement site or preceptor, the preceptor (or designee) will provide students with instructions.
6. Students are responsible for all additional fieldwork placement requirements.
7. The program director discusses with individual student's implications for information which may inhibit an assigned fieldwork placement.
8. Students provide preceptors or internship supervisors with the required information from the results of their background check and drug screening reports if required.

Attachment 2:



STUDENT INSTRUCTIONS FOR UNIVERSITY OF ALABAMA AT BIRMINGHAM SCHOOL OF HEALTH PROFESSIONS

About CastleBranch.com

CastleBranch is a secure platform that allows you to order your background check & drug test online. Once you have placed your order, you may use your login to access additional features of CastleBranch, including document storage, portfolio builders and reference tools. CastleBranch also allows you to upload any additional documents required by your school.

Order Summary

Required Personal Information

- o In addition to entering your full name and date of birth, you will be asked for your Social Security Number, current address, phone number, and e-mail address.

Drug Test (LabCorp or Quest Diagnostics)

- o Within 24-48 hours after you place your order, the electronic chain of custody form e-chain will be placed directly into your CastleBranch account. This e-chain will explain where you need to go to complete your drug test.

Payment Information

- o At the end of the online order process, you will be prompted to enter your Visa or MasterCard information. Money orders are also accepted, but will result in a \$10 fee and additional turn-around-time.

Place Your Order

Go to: www.castlebranch.com and enter package code:

AH01 - Background Check and Drug Test

You will be required to enter your program under "Student Information" classification

You will then be directed to set up your CastleBranch profile account.

View Your Results

Your results will be posted directly to your CastleBranch profile account. You will be notified if there is any missing information needed in order to process your order. Although 95% of background check results are completed within 3-5 business days, some results may take longer. Your order will show as "In Process" until it has been completed in its entirety. Your school's administrator can also securely view your results online with their unique username and password. If you have any additional questions, please contact the Service Desk at 888.723.4263 x 7196 or visit the website to submit your question at: <https://www.castlebranch.com/contact-us>.

Attachment 3

UAB School of Health Professions

Consent to Drug Testing and Release of Drug Test Results

For and in consideration of my participation in clinical education experiences, I understand that I will be required to submit to drug testing as a prerequisite to my assignment to a clinical site. I hereby consent to be tested for drugs and consent to the release of any such drug test results to the Office of Academic and Faculty Affairs, my Program Director, and the subsequent release of such drug test results to the clinical site to which I am assigned.

I understand that any clinical site to which I am assigned has the right to require additional drug testing as a condition of my placement. I hereby consent to any facility-required drug testing and consent to the release of such drug test results to my Program Director.

Student's Signature

Date

Signature of Parent/Legal Guardian
(required only if student is under 19)

Date

Attachment 4

UAB School of Health Professions

Consent to Criminal Background Check and Release of Results

For and in consideration of my participation in clinical education experiences, I understand that I will be required to submit to a criminal background check as a prerequisite to my assignment to a clinical site. I hereby consent to have a criminal background check and consent to the release the results to the Office of Academic and Faculty Affairs, my Program Director, and the subsequent release of the results to the clinical site to which I am assigned.

I understand that any clinical site to which I am assigned has the right to require additional background check as a condition of my placement. I hereby consent to any facility-required background check and consent to the release of the results of the check to my Program Director.

Student's Signature

Date

Signature of Parent/Legal Guardian
(required only if student is under 19)

Date

COVID-19 CAMPUS ENTRY

UAB is committed to making our campus among the safest in America as students return at the right time and under the right conditions.

- Students admitted to the School of Health Professions will follow university guidelines for COVID-19 entry found at: [Students Overview - United | UAB](#)
- Guidelines include wearing a mask while on campus; maintaining proper social distancing; washing hands often; cleaning and disinfecting frequently touched objects and surfaces; and completing required training and reporting tasks.
- All UAB students coming to campus for the fall semester 2021 will have access to a free COVID-vaccination through Student Health Services. See information at <https://www.uab.edu/uabunited/covid-19-vaccine>
- Vaccinated students should upload an image of their vaccination card through the Student Health Patient Portal at https://studentwellness.uab.edu/login_directory.aspx.
- Prior to placement in clinical settings, SHP students will follow the UAB School of Health Professions Plan/Checklist for Students entering Clinical Experiences.

EMERGENCY PLAN - SHPB

https://www.uab.edu/shp/home/images/PDF/SHPB_BUILDING_EMERGENCY_PLAN_2019.pdf

FINAL COURSE GRADE APPEAL PROCESS

www.uab.edu/shp/home/images/PDF/grievance_procedures.pdf

PLAGIARISM

www.uab.edu/shp/home/images/PDF/Plagiarism_Policy.pdf

Please note that all papers submitted for grading in any SHP program may be reviewed using the online plagiarism monitoring software, Turnitin.com. All documents submitted to Turnitin.com are added to their database of papers used to screen future assignments for plagiarism.

UAB POLICIES

CLASSROOM BEHAVIORS

ATTENDANCE / ABSENCE (UNDERGRADUATE)

<http://catalog.uab.edu/undergraduate/progresstowardadegree/#enrollmenttext>

HEALTH

BODY FLUID EXPOSURE

www.uab.edu/humanresources/home/employeehealth/reportingexposures

IMMUNIZATIONS

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=322>

SUBSTANCE USE/ABUSE

ALCOHOLIC BEVERAGES, USE AND CONSUMPTION

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=373>

DRUG FREE CAMPUS (GENERAL POLICY)

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=416>

NONSMOKING

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=392>

TECHNOLOGY GUIDELINES

COMPUTER AND NETWORK RESOURCES (ACCEPTABLE USE)

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=300>

COMPUTER SOFTWARE COPYING AND USE

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=153>

INCLUSIVENESS

EQUAL OPPORTUNITY AND DISCRIMINATORY HARASSMENT

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=98>

RESEARCH AND SCHOLARLY ACTIVITIES

ACADEMIC INTEGRITY CODE

https://www.uab.edu/compliance/images/FINAL_Academic_Integrity_Code_2021-June-22.pdf

ETHICAL STANDARDS IN RESEARCH AND OTHER SCHOLARLY ACTIVITIES

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=398>

PATENT (INTELLECTUAL PROPERTY)

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=397>

FIREARMS, AMMUNITION, AND OTHER DANGEROUS WEAPONS

<https://secure2.compliancebridge.com/uab/portal/getdoc.php?file=330>

Note: Additional university policies may be located by searching the UAB Policies and Procedures Library available online at www.uab.edu/policies/Pages/default.aspx.

SECTION 3 - PROGRAM INFORMATION

WELCOME

Welcome to the University of Alabama at Birmingham's Master of Science (MS) in Health Physics Program. This handbook has been compiled to provide you with an information source for the MS in Health Physics. Where appropriate, the contact for more detailed information on various subjects has also been included. If you desire or need further explanation of any matter, or other types of information, please contact the Program Director. The campus directory and academic calendars are in the quicklinks tab of the main UAB homepage www.uab.edu.

PROGRAM MISSION

To provide a quality educational experience in health physics that prepares students to be skilled professionals who will equitably serve in a diverse workforce, who will contribute to the profession throughout their careers, and who will uphold the highest standards of ethics and integrity both personally and professionally.

FACULTY



Emily A. Caffrey, PhD, CHP
Program Director and Assistant Professor

School of Health Professions
Department of Clinical and Diagnostic Sciences
Health Physics Program

1716 9th Avenue
South Birmingham, AL 35294
P: 541.250.1975 | emilycaf@uab.edu | SHPB 445

Emily Caffrey is the Program Director and an Assistant Professor for the Health Physics Program. She has a B.S. in Nuclear Engineering and a Ph.D. in Radiation Health Physics and Statistics from Oregon State University. Her technical expertise is in ionizing radiation dosimetry and statistics. She obtained the title of Certified Health Physicist (CHP) from the American Board of Health Physics (ABHP) in 2021.

Emily is a member of the National Council on Radiation Protection and Measurements (NCRP). She is very active in the Health Physics Society (HPS), serving as the Editor in Chief of "[Ask The Experts](#)", the Society's most successful public information and outreach endeavor that reaches over 1.5 million individuals annually. Emily also serves on the HPS Program Committee, which develops and manages the technical program of the Society's meetings and the Communications Committee of the American Academy of Health Physics (AAHP). She is the past chair of the HPS' Public Information Committee. Emily is a recipient of the HPS Elda E. Anderson award for outstanding early career health physicists. In 2019 she was selected as one of 10 recipients of Oregon State's Council of Outstanding Early Career

Engineers. This award is reserved for Oregon State Alumni who have distinguished themselves through professional practice, service to OSU, the profession, or society at large.



Muhammad Maqbool, PhD

Associate Professor

School of Health Professions
Department of Clinical and Diagnostic Sciences
Health Physics Program

1716 9th Avenue
South Birmingham, AL 35294
P: 205.934.7637 | mmaqbool@uab.edu | SHPB 450

Muhammad Maqbool is an Associate Professor for the Health Physics Program. Prior to joining UAB in 2017, he worked as an Associate Professor of Physics at Ball State University, Indiana for nine years. His first degree came from the University of Peshawar, Pakistan, in 1994. In 1998, he received his MS degree in Medical & Radiation Physics from the University of Birmingham, UK and his PhD degree in Physics from Ohio University, USA, in 2005.

Dr. Maqbool has published over five dozen peer-reviewed research papers and book chapters in the areas of Condensed Matter Physics, Photonics, Health Physics, and Biophotonics. In 2016 he was awarded a US Patent for his invention of a Titanium infrared microlaser on optical fiber. He serves on the editorial board of journals with Nanoscale Research Letters and Global Journal of Advanced Radiation Research.

He is a member of various professional organizations, including the HPS, American Physical Society, Materials Research Society, and Indiana Academy of Science.



Remo George, PhD, CNMT

Assistant Professor

School of Health Professions
Department of Clinical and Diagnostic Sciences
Nuclear Medicine and Molecular Imaging Sciences Program

1716 9th Avenue
South Birmingham, AL 35294
P: 205.934.7378 | remo@uab.edu | SHPB 452

Remo George is an Assistant Professor in the UAB Nuclear Medicine and Molecular Imaging Sciences Program. He was in clinical practice for over 10 years in Indiana, Michigan, and India prior to joining the School of Health Professions as a faculty member. He has extensive experience in nuclear medicine

procedures, radiopharmaceuticals, instrumentation, and positron emission tomography (PET) applications.

Dr. Remo George received his PhD in Biochemistry and Molecular Genetics from the UAB School of Medicine, and a Master's degree in Biophysics from Mahatma Gandhi University, India. He is a diplomat of the American Board of Science in Nuclear Medicine, Nuclear Medicine Technology Certification Board, and the Atomic Energy Regulatory Board of India. He is also a U.S. Nuclear Regulatory Commission licensed Medical Radiation Safety Officer. Dr. George is a member of the HPS, The Society of Nuclear Medicine and Molecular Imaging, and the American Society for Biochemistry and Molecular Biology. His research interest is in the use of antisense molecular beacons for the detection and attenuation of latent mycobacteria.



Krystle W. Glasgow, MIS, CNMT, NMAA, FSNMMI-TS
Instructor, Clinical Coordinator

School of Health Professions
Department of Clinical and Diagnostic Sciences
Nuclear Medicine and Molecular Imaging Sciences Program

1716 9th Avenue
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Krystle Glasgow is the clinical coordinator for the UAB Nuclear Medicine Technology Program. She was in clinical practice for five years prior to joining the School of Health Professions. Mrs. Glasgow received her undergraduate Bachelor of Science degree in Nuclear Medicine Technology with a concentration in Computed Tomography in 2010 from UAB. She obtained a Master of Imaging Science at The University of Arkansas for Medical Science in Little Rock Arkansas. She is a certified Nuclear Medicine Technologist and also a Certified Nuclear Medicine Advanced Associate (NMAA). She is an active and contributing member of the Alabama Society of Nuclear Medicine and the Society of Nuclear Medicine and Molecular Imaging. She became a Fellow of the Society of Nuclear Medicine and Molecular Imaging Technologist Section in July of 2020.

ADMINISTRATIVE STAFF



Leslie Williams
Program Coordinator II

School of Health Professions
Department of Clinical and Diagnostic Sciences
Health Physics Program

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South Birmingham, AL 35294
P: 205.934.4863 | les23@uab.edu | SHPB 438

CURRICULUM

1st Fall Term	
MHP 602 – Radiation Physics	(3 hours)
MHP 610 – Radiation Detection and Measurement w/Lab	(4 hours)
CDS 610 – Research Design and Statistics	(3 hours)
CDS 505 – Professional Development	(1 hours)
Total Semester Hours = 11	
1st Spring Term	
MHP 620 – Principles of Dosimetry	(3 hours)
MHP 621 – Nonionizing Radiation or Elective	(3 hours)
MHP 653 – Research Methodology & Publication Analysis	(2 hours)
MHP 645 – Radiation Shielding & Protection	(3 hours)
Total Semester Hours = 11	
1st Summer Term	
MHP 651 – Advanced Radiation Biology	(3 hours)
MHP 657 – Monte Carlo Techniques for Health Physicists or Elective	(1 hours)
MHP 698/699 – Non-thesis/Thesis Research	(5 hours)
MHP 691 – Supervised Practice	(6 hours)
Total Semester Hours = 15	
2nd Fall Term	
MHP 655 – Contemporary Issues & CHP Exam Review	(3 hours)
MHP 611 – Physics of Diagnostic Imaging	(3 hours)
MHP 654 – Laser Safety & Protection or Elective	(3 hours)
MHP 691 – Supervised Practice	(6 hours)
Total Semester Hours = 15	
TOTAL PROGRAM HOURS = 52	

Electives other than the courses listed here are subject to approval by the program director.

TEXTBOOK LIST

The following are the required textbooks for use while enrolled in the program. This list is subject to change.

Course	Textbook title	Author	ISBN
MHP 602 Radiation Physics MHP 621 Nonionizing Radiation	Introduction to Health Physics, 5 th Ed.	Johnson	9780071835275
MHP 602 Radiation Physics	Atoms, Radiation, and Radiation Protection 3 rd Ed.	Turner	9783527406067
MHP 610 Radiation Detection and Measurement	Radiation Detection and Measurement, 4 th Ed.	Knoll	9780470131480
CDS 505 Professional Development	Emotional Intelligence 2.0	Bradberry	9780974320625
MHP 620 Principles of Dosimetry	Introduction to Radiological Physics & Radiation Dosimetry	Attix	9780471011460
MHP 651 Advanced Radiation Biology	Radiobiology for the Radiologist 8 th Ed.	Hall	9781496335418
MHP 653 Research Methodology and Publication Analysis	Research Methodology: A step-by-step guide for beginners 4 th Ed.	Kuma	9781446269978
MHP 653 Research Methodology and Publication Analysis	Research Design: Qualitative, quantitative, and mixed methods approach 5 th Ed.	Creswell	9781506386706
MHP 611 Physics of Diagnostic Imaging	The Physics of Diagnostic Imaging 2 nd Ed.	Dowsett	9780340808917
MHP 654 Laser Safety and Protection	Laser Safety Management	Barat	9780824723071
MHP 654 Laser Safety and Protection	Introduction to Lasers: Theory and Applications	Avadhanulu	9788121920711
MHP 645 Physics for Radiation Protection	Radiation Shielding and Protection 3 rd Ed.	Martin	9780387499833

COURSE FORMAT

The MHP Program is offered in a hybrid format to all students. Some courses are entirely online and some will offer in person sessions as well as virtual options. Students are thus expected to attend class or watch the recordings the same week as the course is taught in person. Only under exceptional circumstances are exceptions to this policy made.

CANVAS

Course updates, syllabi, assignments, tests, and more are found in a Canvas Learning Shell for each course. All students are required to utilize Canvas for course materials as the instructor will not provide individual copies of materials. Slides for each course may be posted on the course Canvas site with permission of the lecturer. You are not allowed to reproduce or use any slides provided in the program for your own presentations or publications without written consent from the slides author. Access to each course's Canvas shell and its materials only lasts during the semester the student is enrolled in the class. Any materials that the students would like to retain from the course's shell for future use or study should be saved to a personal drive before the end of the class. It is highly recommended that you save all your course materials for studying for your board exams in the future.

Students should contact [Canvas Support](#) for course related issues such as an inability to access a course, error messages from their computer when clicking on course tools, computer crashing during a quiz or if they cannot submit an assignment. Students should contact [UAB Technical Support](#) if they need help setting up their computer.

TEACHING AND COURSE EVALUATIONS

The University administers teaching and course evaluations at the end of each semester. This is an opportunity for students to share with faculty their experience with the course and to suggest improvements. This information is used to modify course content and for accreditation purposes. All surveys are anonymous and voluntary. Due to the small cohort size of the program each student is strongly encouraged to participate in order to get an accurate assessment of the content and quality of the program.

ACADEMIC STANDING

For a student to maintain good academic standing in the Graduate School, a grade point average of at least 3.0 (B average) and overall satisfactory performance on pass/not pass courses are required.

Students who are admitted on probation must demonstrate their ability to perform at the level required for graduation by establishing good academic standing at the end of the term when their graduate semester hours attempted equal, or first exceed, 12. Students who do not accomplish this level of performance may be dismissed from the UAB Graduate School.

A degree-seeking or non-degree-seeking graduate student who has been in good academic standing, but who at the end of any regular term fails to meet the criteria to continue in good academic standing, will

be placed on probation. Such a student must re-establish good academic standing within the next two regular terms of graduate study undertaken. Students who do not accomplish this level of performance may be dismissed from the UAB Graduate School.

The rules stated above govern University probation and dismissal, administered by the UAB Graduate School. Individual graduate programs may establish and administer program probation and dismissal governed by stricter requirements. In general, a student's retention in a specific graduate program is contingent on the faculty's belief that the student is likely to complete the program successfully. If the faculty ceases to hold this belief, the student may be dismissed from the program.

A student who receives a grade of "F" in any course or supervised practice rotation will meet with the program director to review the student's overall performance in the program and potential options for continuing in the program. If the program director determines the student cannot meet the standards of the MHP Program, the student will be dismissed from the program per UAB Graduate School policy. If it is deemed appropriate for a student to continue in the program, the student will be required to repeat the course the next time the course is offered. The student must formally register for the course and is responsible for all associated tuition and fees for the course. As many courses for the MHP program are only offered at specific times during the academic year, repeating a course could result in a delay of graduation for the student. Students will receive a letter that outlines the academic expectations for the student to continue in the program. If a student fails two courses or the same course twice, they will be dismissed from the program.

If a student is dismissed from the program, an official letter notifying the student of their dismissal will be sent to the student from the program director and the student will be administratively dismissed from the program. Students dismissed from the program for academic reasons have the opportunity to re-apply to the program. Students that wish to re-apply must make an appointment to meet with the program director. Upon meeting with the program director, if the student would like to re-apply to the program, they can do so by completing the full application process. NOTE: The re-application is assessed on the same basis as a "first-time" applicant, and the program does not guarantee that the student's re-application will be granted.

PROGRAM GRADING POLICIES

1. The following grading scale is utilized in all health physics courses with the prefix MHP.

A = 90 – 100, B = 80 – 89, C = 70 – 79, F = < 70

2. The following grading scale is utilized in all nuclear medicine technology courses (prefix NMT). Please note that this is based on an 8-point scale rather than a 10-point scale.

A = 92 – 100, B = 84 – 91, C = 75 – 83, F = < 75

A current student who receives an "F" in any required course while admitted to the health physics program will be dismissed from the program unless there are significant mediating circumstances

acknowledged by the program director. In the case of extreme circumstances, the student will be suspended from the program rather than expelled, and must wait until the next time the course in which the failing grade was made is offered again. The student will then be allowed to take the course again. Under the recommendation of the program director, the student may be required to take remedial courses prior to repeating a health physics course. If the student passes the course, then the student may petition the program director for re-entry into the program. If the class size warrants, the student MAY be allowed to re-enter the program at the discretion of the program director. Re-entry into the health physics program is NOT guaranteed. If the student takes the course again and still fails to make a passing grade, the student will be dismissed from the program. The student may reapply to the program, and must complete the full application process again and enter the program as a new student. Entry into the program is still not guaranteed, but will be on a competitive basis with the other applicants.

3. Cheating: If a student is caught and proven to be cheating, the student is in violation of the UAB Academic Integrity Code and will be subject to the UAB policies on Academic Misconduct. At a minimum, the student will receive a zero for the exam or assigned work and will be put on Academic Probation. If placed on Academic Probation, a second infraction OF ANY KIND will result in immediate dismissal from the program.
4. Plagiarism: All papers and assignments must be the original work of that student, or have the work of another in quotation marks with proper reference notations immediately following the direct quote. If a student is proven to have plagiarized another individual's work, claiming that work as his or her own, the student is in violation of the UAB Academic Integrity Code and will be subject to the UAB policies on Academic Misconduct.

USE OF TECHNOLOGY IN THE CLASSROOM

Students are expected to use technology in the classroom according to UAB policies and be in compliance with directions included in each course syllabus. The use of any personal computational or communications devices in the classroom, not otherwise governed by UAB or course policies, is subject to the approval of the instructor. This includes (but is not limited to) the use of calculators, computers, personal digital assistants, text pagers, and cell phones. Any such devices without instructor approval are not permitted. The use of such devices without permission of the instructor may be considered a violation of UAB's non-academic conduct policies. The use of such devices to facilitate an act of academic misconduct (such as cheating or plagiarism) will be considered a violation of the UAB Academic Integrity Code and will be sanctioned as outlined in the Code.

APPLICATION FOR A DEGREE

Each candidate for a master's degree must signify the intention to complete the requirements by a particular graduation date by completing the online application for degree in the graduation planning system. Because this form is used to check completion of requirements, order the diploma, and enter the

student in the commencement program, the online form must be completed by the deadline provided online (<http://www.uab.edu/graduate/deadline-dates>). Students must be registered for at least 3 semester hours of graduate work in the semester they plan to graduate. NOTE: The issuing of the MS degree is not contingent upon the student passing any type of external certification or licensure examination. Refer to the MHP Research Handbook for details.

STANDARDS OF PROFESSIONAL RESPONSIBILITY

All students are expected to read and abide by the HPS' [Code of Ethics](#) and the American Academy of Health Physics (AAHP) [Standards of Professional Responsibility for CHPs](#).

PROFESSIONAL SOCIETY INVOLVEMENT

All students in the program are expected to participate in their professional society, the [Health Physics Society](#). Student membership is free the first year and \$42 the second year. Active participation in the society through attendance at annual meetings, committee membership, leadership in the local chapter(s), etc., is highly valuable. Students learn about cutting-edge health physics, network with peers and potential employers, and contribute to maintaining a vibrant community.

FACULTY ADVISING AND MENTORING

The Program Director and faculty members are available to discuss the needs and concerns of MHP students. Students will meet with the program director a minimum of one time per semester. Additionally, an official exit interview at the completion of the program is required.

Objectives of advising

- Open lines of communication between students and supervisors.
- Provide the student a person with whom they can discuss problems, concerns, academic questions, or any other issues.
- Professional development.

Expectations of the advisor

- To meet with your student on a regular basis.
- To listen to their concerns, particularly global program issues, didactic coursework issues, supervised practice issues, and non-thesis/thesis research problems.
- To maintain a professional relationship with your student.
- To treat all students equitably.

Expectations of the student

- To meet with your advisor on a regular basis.
- To keep your advisor informed of your academic performance and any potential problems.
- To talk to your advisor about any problems with supervised practice or supervisors.
- To keep your advisor informed of your non-thesis/thesis research progress.

Students will also have additional faculty mentors as a part of their non-thesis/thesis research committee and their supervised practice. Meeting with your project and/or clinical supervisors should not substitute for communication with the director of the program. If you have a problem with your supervisor or project committee member, please speak to the program director. Should any student have an issue regarding the program director that they would like to discuss with a faculty member, they are encouraged to meet with the Chair of the Clinical and Diagnostic Sciences Department.

RESEARCH ADVISORY BOARD

The purpose of the Research Advisory Board is to expand student and faculty opportunities by bringing together different groups across campus and outside of UAB. We will capitalize on the collective expertise of the board to build a vibrant research program that utilizes student-mentor relationships to develop research questions, gather data, apply for grants, and publish findings. This ensures the longevity of the programs, provides invaluable learning opportunities for students, and ensures faculty meet research objectives.

For details on the student nonthesis and thesis requirements, refer to the MHP Research Handbook.

Board membership, alphabetical:

Name	Email	Current Position
Ara Alexandrian	aalexandrian@uabmc.edu	Assistant Professor, Department of Radiation Oncology, UAB Medicine, O'Neal Comprehensive Cancer Center
Jon Baldwin	jbaldwin@uabmc.edu	Associate Professor of Radiology, UAB School of Medicine Program Director, Nuclear Medicine Residency Medical Director, NMMIS
Luvenia Bender	wenn@uab.edu	Associate Professor of Radiology, UAB School of Medicine
Amy Brady	amybrady@uab.edu	Program Director, NMMIS
Emily Caffrey	emilycaf@uab.edu	Program Director, MHP
Carlos Cardenas	cecardenas@uabmc.edu	Assistant Professor, Department of Radiation Oncology, UAB Medicine, O'Neal Comprehensive Cancer Center
Remo George	remogeorge@uab.edu	Assistant Professor, NMMIS
Krystle Glasgow	krystlew@uab.edu	Clinical Coordinator, NMMIS
Donald Gordon	dgordonjkk@yahoo.com	Retired nuclear cardiologist, UAB
Suzanne Lapi	lapi@uab.edu	Professor of Radiology and Chemistry UAB Cyclotron Facility Director
Muhammad Maqbool	mmaqbool@uab.edu	Associate Professor, MHP
Jonathan McConathy	jmconathy@uabmc.edu	Associate Professor of Radiology Director, UAB School of Medicine Division of Molecular Imaging and Therapeutics
Keith McGregor	kmmcgreg@uab.edu	Director of Research and Associate Professor, Clinical and Diagnostic Sciences
Sergey Mirov	mirov@uab.edu	Professor of Physics Director, UAB Center for Optical Sensors and Spectroscopies
Glenn Sturchio	sturchio.glenn@mayo.edu	Director of Health Physics, Mayo Clinic

Name	Email	Current Position
Sharon White	shlwhite@uabmc.edu	Program Director, Imaging Medical Physics Residency Program Associate Professor, Division of Physics and Engineering Physicist, Division of Molecular Imaging and Therapeutics (Nuclear Medicine) Chair of the UAB Rad Safety Committee
Charles Wilson	cawilso2@uab.edu	Deputy Radiation Safety Officer at University of Missouri-Columbia Credentialed Course Instructor, MHP
Michael Yester	myester@uabmc.edu	Assistant Program Director, Imaging Medical Physics Residency Program Professor, Division of Physics and Engineering Physicist, Division of Molecular Imaging and Therapeutics (Nuclear Medicine)
Daniel Yoder	dyoder@uabmc.edu	Imaging Manager, UAB Hospital

ADVISORY BOARD

The basic purpose of the Board is to advise the MHP Program on strategic matters, to assist in the process of obtaining ABET accreditation, to be of assistance in ensuring UAB graduates have the skills necessary to succeed in the workforce, and to contribute to the overall development of a vibrant HP program.

Board membership, alphabetical:

Name	Email	Current Position
John Gough	John.Gough@swedish.org	Director, Diagnostic Physics & Radiation Safety; Radiation & Laser Safety Officer Swedish Health Services
Sandy Konerth	Natmatkon@gmail.com	President and Owner of Chesapeake Physics LLC
Vineetha Ram	ram.vineetha@mayo.edu	Health Physicist, Mayo Clinic Rochester, MN
Manar Sakalla	manar.k.sakalla@gunet.georgetown.edu	Deputy RSO Medstar Georgetown University Hospital
Daniel Sowers	dsowers430@gmail.com	RSO DTRA
Katy Thiele	kathryn.thiele@memorialhermann.org	Physicist Memorial Hermann Hospital
Charles Wilson	cawilso2@uab.edu	Deputy RSO Univ. MO, Columbia

ACCREDITATION

The MHP program is seeking accreditation from the Accreditation Board for Engineering Technology (ABET). The process is expected to be completed in 2025.

BOARD CERTIFICATION OPTIONS

There are a couple options for Board certification. Each is discussed below.

CERTIFIED HEALTH PHYSICIST

Certification in health physics requires passing the Certified Health Physicist (CHP) exam. The exam is given in two parts and is administered by the [American Board of Health Physics \(ABHP\)](#). The exam prep guide can be found [here](#).

Application materials are due by January 15 for the exams given in that year. The Part I exam is administered through testing centers worldwide and consists of 150 multiple choice questions. To sit for part I, applicants must have at least 1 year of experience or a graduate degree. Part II is a 6-hour written exam. To sit for part II, applicants must have 6 years of experience, where advanced degrees reduce the total required years of experience (MS = 1 year, PhD = 2 years), and a professional contribution to the field in the form of a radiation protection report.

CERTIFICATE IN MEDICAL HEALTH PHYSICS

The [American Board of Medical Physics \(ABMP\)](#) certifies physicists and related scientists to practice clinical medical physics and perform research on human subjects. Currently, the three primary certificates are offered in the field of radiological sciences: Magnetic Resonance Imaging Physics and Medical Health Physics. More information can be found on the ABMP website [here](#).

STUDENT SCHOLARSHIPS AND FELLOWSHIPS

Once the student is admitted to the Health Physics Program, the student becomes eligible to apply for specific scholarships offered by the School of Health Professions as well as scholarships offered through the HPS. Links to each scholarship and grant can be found on the [HPS website](#). It is expected that students apply for travel stipends to attend the HPS annual meeting.

SECTION 4 – STUDENT PRACTICUM INFORMATION

Practical, hands-on education is a major component of the Health Physics Program curriculum and is conducted in a variety of settings in Birmingham and elsewhere. The purpose of the student practicum is to provide the student with hand-on experience in the field in a variety of settings.

MHP PRACTICUM SITES

Current supervised practice sites include

Site	Location
UAB Office of Radiation Safety	Birmingham, AL
UAB Advanced Imaging Center	Birmingham, AL
UAB Physics Department, Dr. Sergey Mirov Laser Lab	Birmingham, AL
Alabama Department of Public Health, Office of Radiation Control	Montgomery, AL
Huntsville Hospital Radiation Safety	Huntsville, AL
NASA Marshall Space Flight Center	Huntsville, AL
Versant Medical Physics and Radiation Safety	Various
West Physics	Various
Risk Assessment Corporation, virtual	Virtual
National Council on Radiation Protection and Measurements	Virtual/hybrid
Environmental Protection Agency	Virtual/hybrid
Y-12 National Security Complex	Oak Ridge, TN
Yale University/New Haven Hospital	New Haven, Connecticut
Mayo Clinic	Jacksonville, Florida
Westinghouse	Various
Pantex	Various
H3 Environmental	Albuquerque, New Mexico

New sites are added regularly. Students are not limited to the sites listed here. Alternative sites or ideas for completing the practicum requirement are always considered.

ASSESSMENTS

Supervised practice is assessed by both the mentor and the student. The mentor assessment is completed twice per semester, once at the midpoint and once at the completion of the student's supervised practice. The student self-evaluation form is completed at the end of the semester. The completion of the assessments is monitored by the Supervised Practice Coordinator or Program Director. The mentor and self-evaluation forms are provided next.

UAB MHP 691 Supervised Practice Mentor Assessment Form

This form is to be used by the supervised practice mentor to assess student learning and performance. It should be completed twice per semester, once at the midpoint and once at the completion of the student's supervised practice at your site.

Your Name:

Student Name:

Date:

Supervised Practice Site and Semester:

General Questions

1. Would you judge this to be a worthwhile experience for the student? If not, please elaborate.
2. How could their experience be improved at your site?
3. Did you benefit from having a student work with you? If not, please elaborate.
4. Is there anything UAB faculty and staff can do to make the supervised practice more beneficial to you and the student?

Student-specific Questions

1. Did the student possess the level of technical knowledge you would expect for a graduate student? If not, please elaborate.
2. Did the student produce quality work that was generally free of errors? If not, please elaborate.
3. Did the student demonstrate self-motivation and a desire to work? If not, please elaborate.
4. Did the student demonstrate an appropriate level of care when using equipment? If not, please elaborate.
5. Was the student self-reliant, e.g., were their questions and the guidance you were required to give in line with your expectations? For example, did the student ask you questions that could be readily answered via a web search or textbook; were their questions pertinent and topical; did they demonstrate an attempt at self-learning first? If not, please elaborate.
6. Did the student arrive on time with appropriate dress and personal grooming? If not, please elaborate.

UAB MHP 691 Supervised Practice Student Assessment Form

This form is to be used by the student to assess their own learning and performance and their overall experience. It should be completed once per semester at the completion of the supervised practice.

Name:

Date:

Supervised Practice Site and Semester:

Reviewed by:

Questions

1. Did your practicum site meet your expectations? If not, why not, and what could be done to improve the experience for other students?
2. Did your didactic coursework adequately prepare you for your practicum? If not, please elaborate.