



RMS TRAVEL AWARD ELIGIBILITY CRITERIA:

The RMS Travel Award is an award of up to \$1,500 that is available each academic year for eligible Roadmap Scholars to attend an extracurricular academic/professional conference. Scholars whose abstracts are selected for presentation at national or international meetings are eligible to apply for an RMS Travel Award to defray the cost of travel.

Please note:

- RMS Travel Awards will only be made to Scholars who actively engage in the program and meet basic RMS requirements. *Scholars must participate in at least 50% of program activities to qualify as actively engaged in the program.*
- Funds are limited.
- The award is offered as a supplemental reimbursement of [allowable](#) expenses related to conference attendance including transportation, lodging, poster printing, registration, etc. Expenses that are eligible for pre-payment using a P-Card (such as abstract submission fee, registration fee, or airfare) can be processed by the RMS Program Manager.
- These awards are not meant to reimburse for required UAB credit generating activities or for activities that are not primarily professional in purpose.
- Apply ahead of time to ensure all deadlines are met.

Instructions:

- Please download and complete this form.
- You will be required to provide justification for how this conference will support your professional development goals.
- Please email signed forms to roadmap@uab.edu.

CONTACT INFORMATION:

If you have any questions about the RMS Travel Award, please email roadmap@uab.edu. Find more information about the UAB Neuroscience Roadmap Scholars Program at www.uab.edu/medicine/rms.

ABOUT RMS:

The overall objective of the National Institute of Neurological Disorders and Stroke (NINDS) Neuroscience Roadmap Scholars Program is to provide the necessary tools that will enhance engagement and retention of graduate trainees with diverse life experiences, perspectives and viewpoints in the neurosciences. The idea was based on the observation that many students deal with disparities that create roadblocks on their path to successful careers in the neurosciences. Interested and qualified graduate trainees are eligible for enrollment upon acceptance to the UAB Graduate School with emphasis on Neuroscience research.

This program is supported by the National Institutes of Health (NINDS R25 NS089463).

Please note: This program is not a degree-granting program and does not make admissions decisions for UAB applicants.

UAB Neuroscience Roadmap Scholars Program Application for Travel Award

REQUIRED INFORMATION

A ROADMAP SCHOLAR INFORMATION

Name

Graduate Program

Email address

Phone number

B MENTOR INFORMATION

Name

Department

Email address

Phone number

C TRAVEL INFORMATION

Conference

Link to conference website

Destination (City/State)

Departure date

Return date

D BUDGET INFORMATION

Select:

I would like to apply the award toward my travel reimbursement after the conference.

I would like assistance with pre-payment of eligible expenses with the RMS P-Card.

FOR PRE-PAYMENT: I am seeking assistance with the following expenses:

Airfare Amount:

Abstract Fee Amount:

Registration Fee Amount:

Poster Printing Amount:

TOTAL:

If you will be submitting your travel expenses for reimbursement after the conference, please include the information of the administrator who will be processing your travel reimbursement:

Name

Department

Email address

Phone number

E PRESENTATION INFORMATION

Abstract title:

Poster presentation

Oral presentation

JUSTIFICATION

Please provide justification for how this conference will support your professional development goals.

SIGNATURE

I certify that:

- In-person attendance and the associated travel expenses associated with this trip are essential to advance and further trainee professional development and the mission of the Roadmap Scholars Program.
- I have reviewed and will follow the applicable UAB travel policies: <https://www.uab.edu/financialaffairs/traveling>.

Roadmap Scholar Signature: _____ Date: _____

Mentor Signature: _____ Date: _____