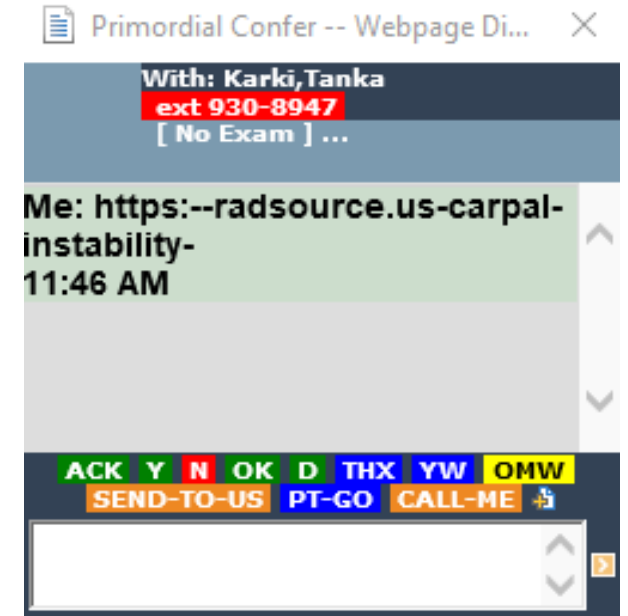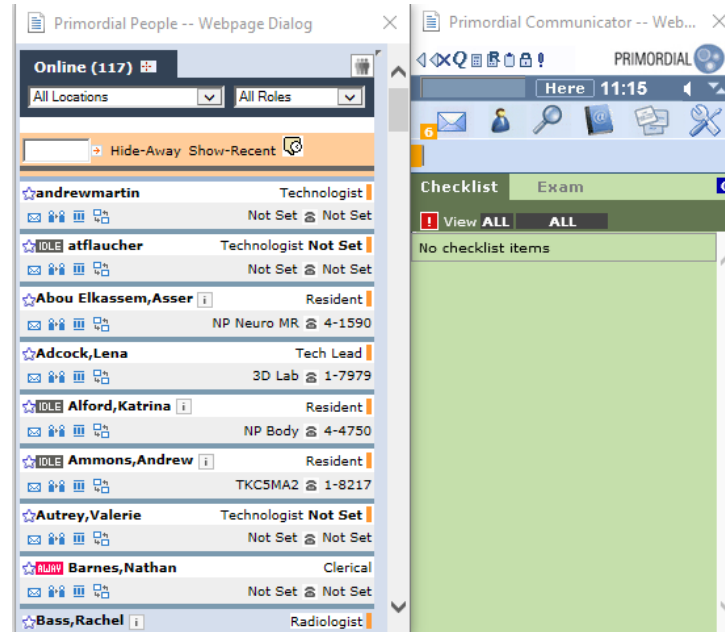**THE UNIVERSITY OF ALABAMA AT BIRMINGHAM.**

Tips and Tricks for UAB Remote Education

Historically, remote education has been limited to:

- ➤ **Video and screen share options**
- ➤ **Friction points:**
1. sending link for check out
2. staying logged in
3. Requires separate log in

- ➤ **Quick communication**
- ➤ **Easily accessible**
- ➤ **Chat function only**

- ➤ **Cannot send useable links through the chat**
- ➤ **Cannot share images**

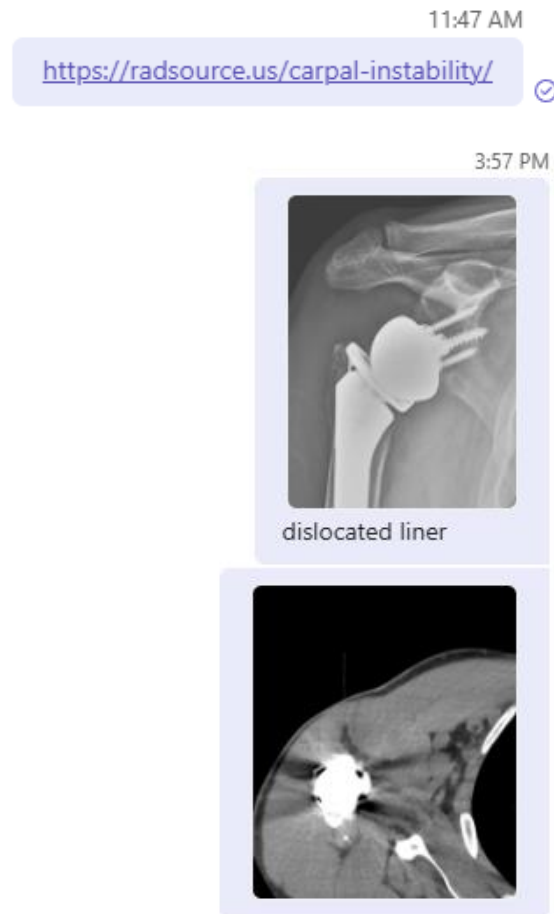# Until now..

Teams has entered the chat..

THE UNIVERSITY OF
ALABAMA AT BIRMINGHAM.

With teams, you can:

TK **Karki, Tanka** Chat Shared +

Add hyperlink to articles/website in a chat

Screenshot interesting cases for teaching in the chat

11:47 AM

https://radsource.us/carpal-instability/

3:57 PM

dislocated liner
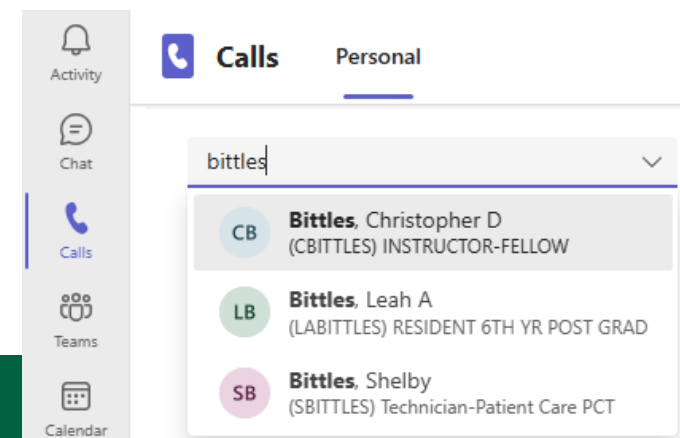
With teams, you can:

Include multiple people in the chat

Turn your chat into a video call

Or call them directly

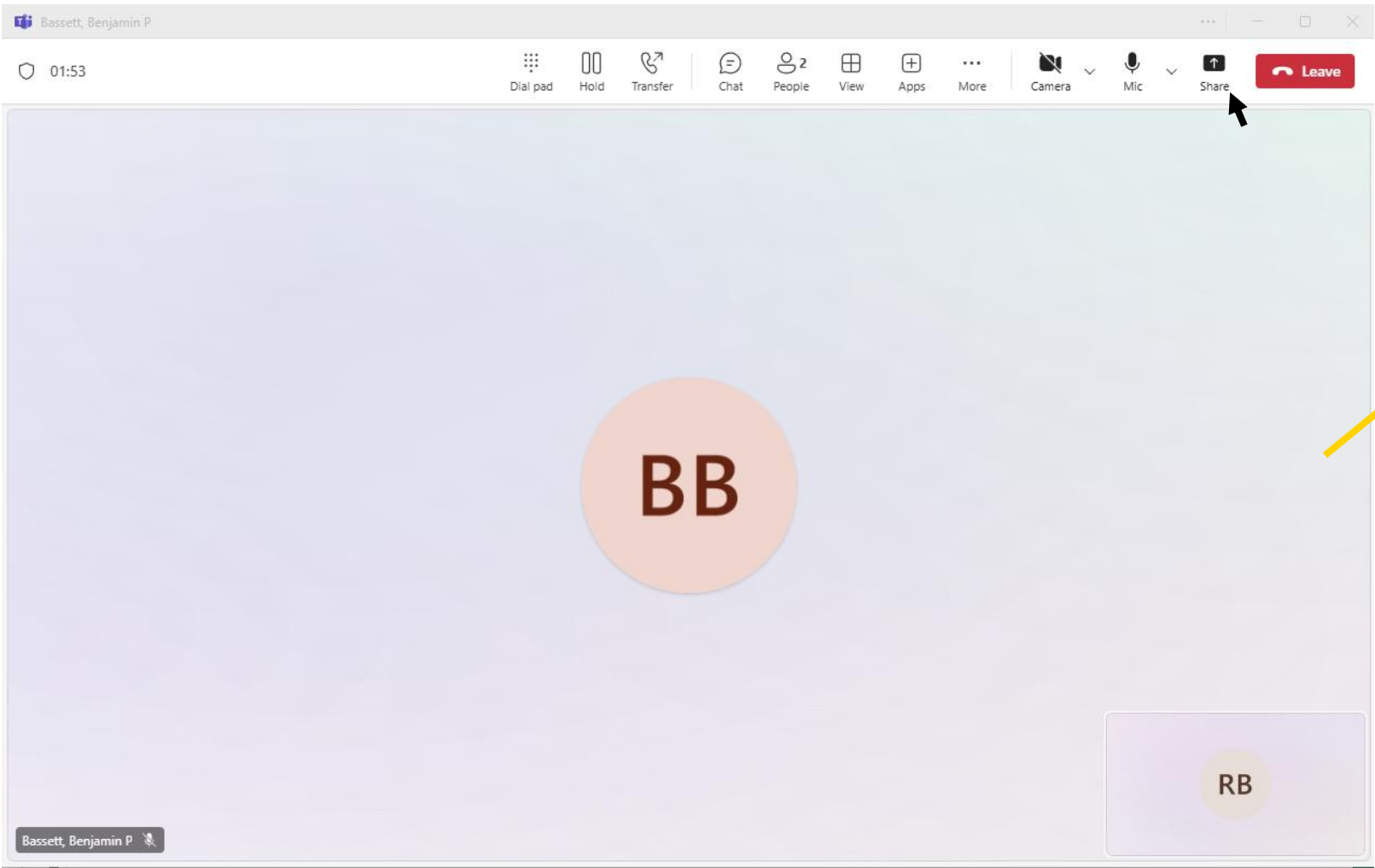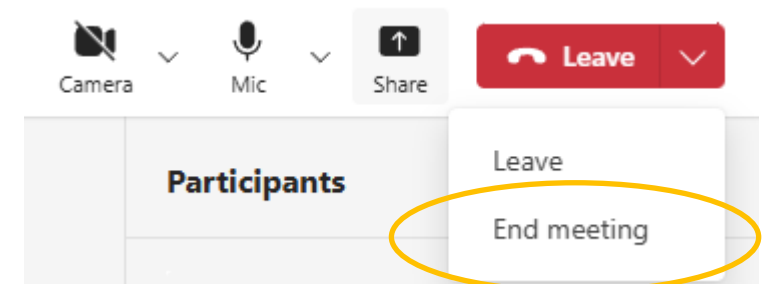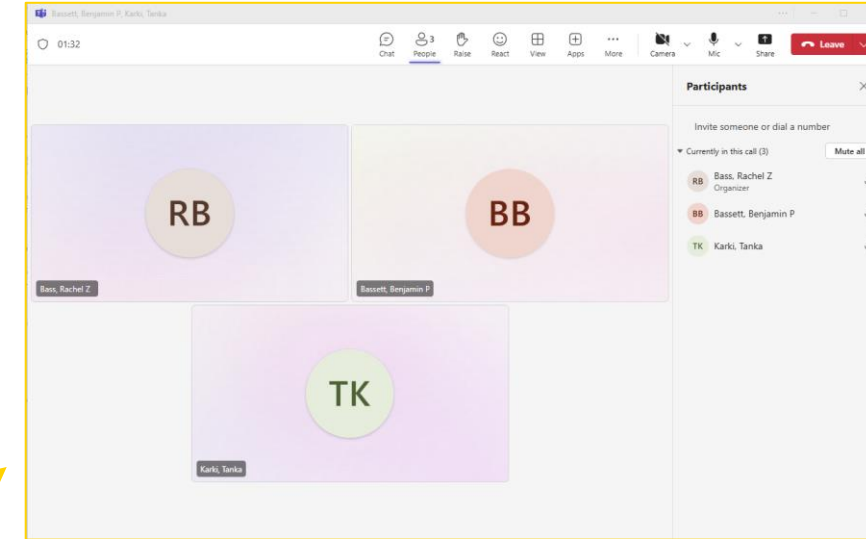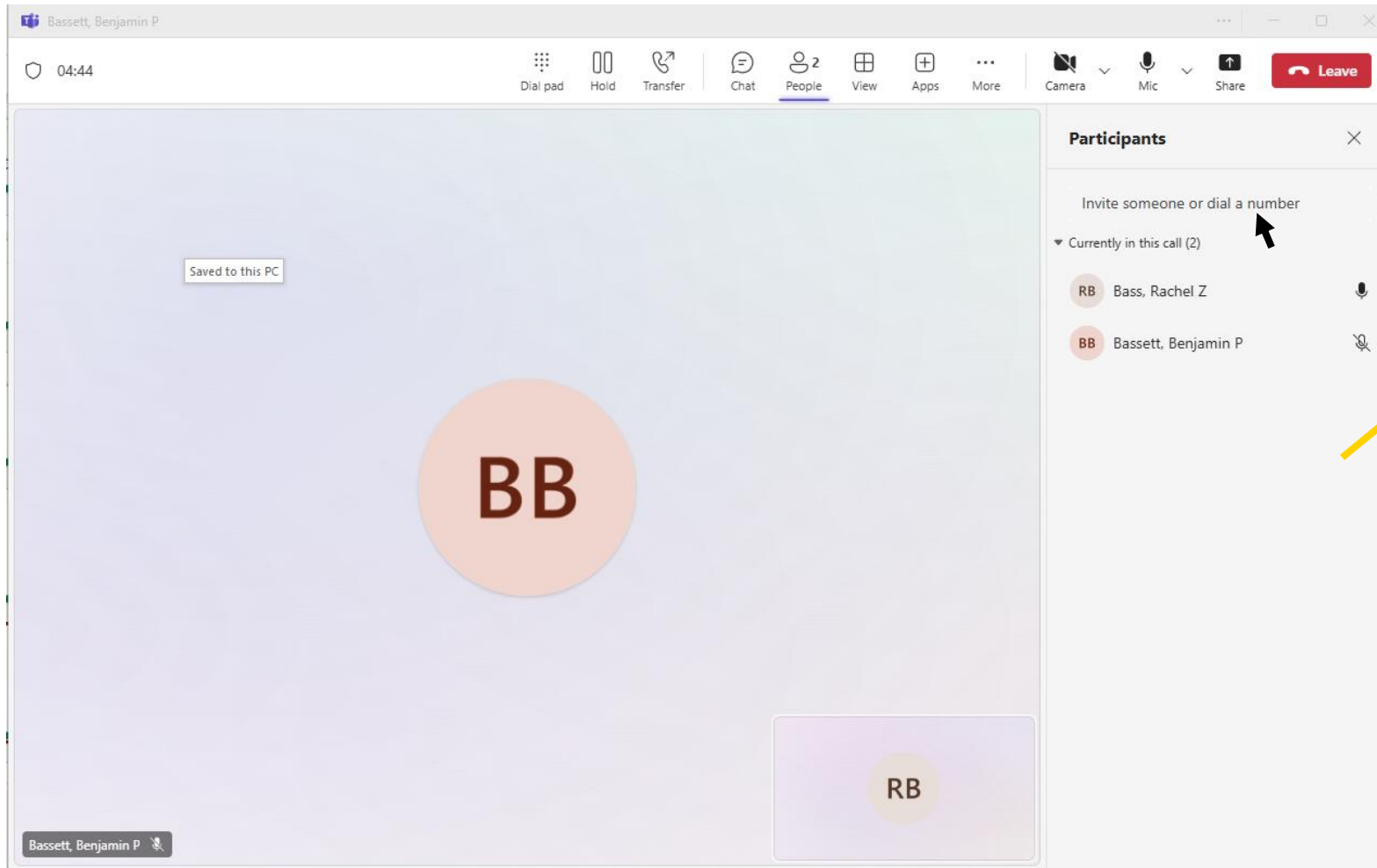# Share your screen

Add team members to your video call

Best Practices for Remote Work

1. **Checkout using video platform**

- **Teams is the most seamless video check out platform**
    - **No link needed**
    - **Easy to call resident or fellow without calling the reading room.**
    - **Shares contacts with Outlook**
    - **Call use audio only or video with screen sharing capability**
    - **Can easily call multiple people and add people to the call as needed**

Best Practices for Remote Work

1. Checkout using video platform
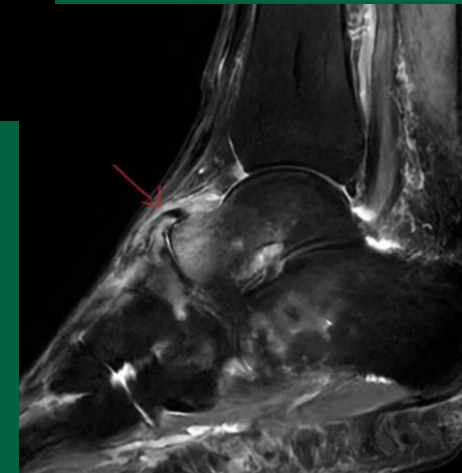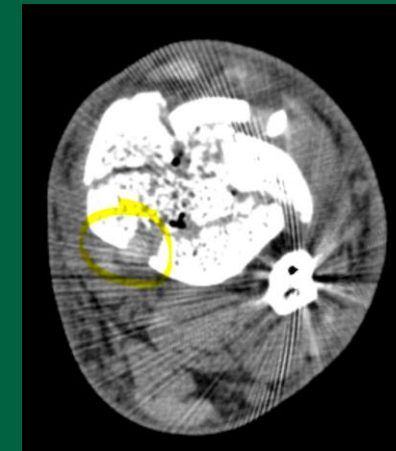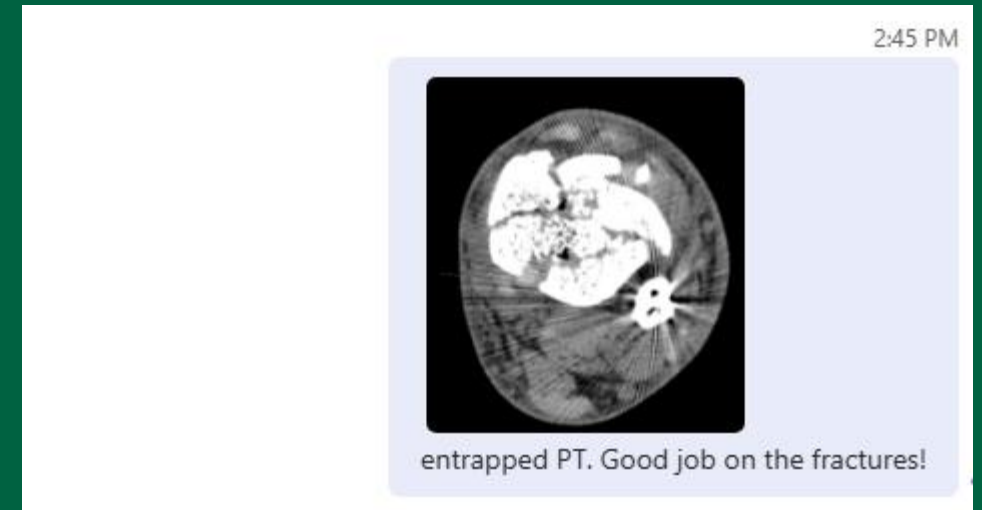2. Turn on your camera

- ✓ Makes you more approachable
- ✓ Decreases miscommunications
- ✓ Preferred by trainees

Best Practices for Remote Work

1. Checkout using video platform

2. Turn on your camera

3. Define clear expectations for check out early in the day

- ✓ Frequency of check out

- ✓ Expectations for revisions to the report

- ✓ Who should initiate the check out call

Best Practices for Remote Work

1. Checkout using video platform

2. Turn on your camera

3. Define clear expectations for check out

4. Share screen shots if you are providing quick feedback on a case

- Annotate key images using the snipping tool to highlight the teaching point for trainees.

Best Practices for Remote Work

1. Checkout using video platform
2. Turn on your camera
3. Define clear expectations for check out
4. Share screen shots if you are providing quick feedback on a case
5. Be logged in and available throughout the day

- Teams will keep running in the background even if you close the application, so you remain accessible unless you change your status to "do not disturb"

UAB THE UNIVERSITY OF ALABAMA AT BIRMINGHAM.

Thank you!