

Title	Guidance on in-person student activities
Purpose	The purpose of this guideline is to provide medical students with guidance for holding in-person events and to outline the process for event approval
Office or person responsible for implementing	Medical Student Services, Office of Student Success
Applies to	All UAB School of Medicine student groups, organizations, and committees
Rationale	<ol style="list-style-type: none"> 1. Because we are members of the medical and healthcare community, we have an obligation to set an example for the larger UAB community. This means, we should strive to go above minimum standards for compliance and safety. 2. Judiciousness and thoughtfulness should be practiced when determining timing of events and which events require in-person contact. <ol style="list-style-type: none"> a. Events should be held in-person only when the function and spirit of the event cannot be replicated in an on-line format. b. Whenever possible, events should be postponed unless doing so would cause significant and irreparable disruptions to the student experience.
Details	<p>Guidance for all events:¹</p> <ul style="list-style-type: none"> • Off-campus and on-campus events are allowed, with proper approval. • Approved events must adhere to guidelines listed on the UAB United University Events page. <p>There are (broadly) three categories of events:</p> <ol style="list-style-type: none"> 1. Student organized events, held on-campus. These events will need to be registered on the Engage platform. 2. Student organized events held off-campus. Because, UAB legal does not permit the Engage platform to be used for off-campus events, these events will not use the Engage platform, but will need an Event Approval Form (EAF). 3. Department/Division organized events, regardless of location. These events will not use the Engage platform, but will need an EAF. <p>General sanctioning guidelines:² Groups that do not comply with these guidelines, will be subject to the Procedural Penalties outlined on the UAB United University Events page.</p> <p>¹As with all processes and procedures related to COVID-19, these guidelines are subject to change with little notice. In-person events may need to be re-scheduled or moved to an online format, as circumstances change. ²Medical Student Services, Office of Student Success reserves the right to apply sanctions in any order, and in any degree, based on the severity of the infraction. Additional sanctions specific to the School of Medicine, may be applied.</p>
Additional Information	<ul style="list-style-type: none"> • UAB United is the university's outline for student re-entry. Students are encouraged to regularly review these policies, particularly the section "Extracurricular-Clubs/Organizations."

Created	August 2020
Implemented	September 1, 2020
To be reviewed	Ongoing

Updated 8.17.2021