

APPENDIX C.1

Senator on the UAB Faculty Senate

Job Description

1. Serves as Senator for the academic unit on the UAB Faculty Senate from September 1 through August 31 [2 year term] ([C IV.4](#), [B I.2](#))
2. Attends all meetings of the Faculty Senate which are held on the second Tuesday of each month from 7:30 to 9:20 a.m. ([SR 1-2](#))
3. Ensures representation for the academic unit by arranging for an Alternate Senator to attend Faculty Senate meetings when unable to attend a meeting ([B I.3.e](#), [B I.10.b](#), [B IV.1](#), [SR 3](#))
4. Participates on at least one of the standing committees of the Faculty Senate ([C IV.6](#))
5. Communicates Faculty Senate matters to constituents in the academic unit as needed ([B I.7.d](#))
6. Solicits input as needed from constituents in the academic unit for use in Faculty Senate deliberations ([C IV.6](#))
7. Represents the constituents in the academic unit in Faculty Senate deliberations ([C IV.6](#))
8. Assists the elections committee with review of nominees' credentials for the academic unit. ([B III.4](#))