

ZOOM SET-UP QUICK GUIDE

Large Standard Classroom

The image shows a Zoom interface with several settings and controls highlighted. On the left, the 'Settings' menu is open, showing 'Select a Microphone' with 'Speakerphone (AV Bridge Mini)' selected, 'Select a Speaker' with 'Creston (Intel (R) Display Audio)' selected, and 'Select a Camera (Alt+N to switch)' with 'AV Bridge Mini' selected. The 'Share Screen' button in the bottom toolbar is highlighted in green. In the main meeting area, the 'Basic' tab is selected, showing 'Desktop 1' and 'Whiteboard' options. The 'Share computer sound' checkbox is checked and highlighted in red. The 'Unmute' and 'Start Video' buttons in the bottom toolbar are highlighted in green and yellow respectively.

MICROPHONE

Speakerphone (AV Bridge Mini)

- Professional microphones
(best for picking up instructor)

Microphone Array

- Computer microphone
(best for picking up classroom discussion)

VIDEO

AV Bridge Mini

- Classroom PTZ Camera
- #### Integrated Webcam
- Webcam on top of computer monitor

SHARED SCREEN

- Choose top left option (Screen)
to share entire screen
- Check 'Share Computer Sound'

SPEAKERS

Creston (Intel(R) Display Audio

- Plays sound over classroom speakers

RECORDING

- Choose 'Record to the Cloud'
to record Zoom meeting
- Option to record hidden in 'More'
button when sharing screen

For more info: go.uab.edu/large-st